



अखिलभारतीयआयुर्विज्ञानसंस्थान, रायपुर (छत्तीसगढ़)
All India Institute of Medical Sciences, Raipur (Chhattisgarh)
Tatibandh, GE Road, Raipur-492 099 (CG)
www.aiimsraipur.edu.in

No. AIIMS-RPR/CS/Stationary/2018/037

Date: 07.09.2018

Inviting Quotations for Consumable items for Central Store, at AIIMS Raipur.

QUOTATION NOTICE

Sealed quotations are invited from intending registered Stockiest / Distributors having TIN and relevant documents for Purchase of Consumable item for Central Store, at AIIMS Raipur. The quotation with copy of certificate of TIN & other documents should be submitted to **office of Central Stores Officer, 2nd Floor, Medical College Building, Gate No. 05, AIIMS Raipur** up to 14/09/2018 before 03:00 pm. The quotations will be opened on the same day at 03:30 pm. Details of item are given as under:-

S.no.	Name of the Item	Unit	Make/ Brand	HSN Code	Quantity Required	Unit Rate inRs.	GST @%	Unit Rate with GST in Rs.	Total Amount
01	Index File	Nos.			1				
02	File Pad	Nos.			1				
03	Register 02 quire	Nos.			1				
04	Register 04 quire	Nos.			1				
05	Register 06 quire	Nos.			1				
06	Plastic File Folder	Nos.			1				
07	Note sheet	Nos.			1				

Note: Item wise detail specification as per annexure-I

नियमवशर्तें:

1. Rate should be mentioned in words & figure both.
2. Taxes, if any (should be clearly mention).
3. This will be rate contract and total value of this rate contract will be Rs. 2,50,000.
4. Validity of rate contract will be of 1 year and it may be extend upto another 1 year.
5. Firm will have to submit the SD@10% of total contract value at the time of contract.
6. Delivery Schedule :
 - a) Firm to supply the sample for approval, within 07 days from the date of issuing of PO.
 - b) Hod/Incharge of concerned Department must be approved the sample physically within 07 days from the submission of sample for approval.
 - c) Firm to supply the material within 15 days from the date of approval of physical sample.
7. Price should be FOR Destination basis.(i.e. concerned department)

8. LD @ 0.5% of delayed supply per week or part of week for delay of supply of material subject to maximum up to 10%. After expiry of delivery period material cannot be accepted without extension of delivery period.
9. Quotation No/Name and Due date of opening must be written on top of envelop.
10. GST rates applicable on your quoted item may please be confirmed. HSN code for each item should be clearly mention.
11. Please confirm if there any change (Upward/Reduction) in your Basic Price structure. And you are also requested to pass the Input Credit as per the following Anti Profiteering Clause of GST. "Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to AIIMS Raipur by way of commensurate reduction in the prices.
12. In the event of increase in price, detailed justification and supporting evidence may be submitted for our consideration.
13. The GST registration details may please be furnished.
14. 100% payment against receipt and acceptance of material of each PO.
15. Validity of offer should not be less than 90 days
16. No Part supply or Part Payment will be entertained.
17. RTGS detail required for payment purpose.
18. Expenditure will be debitable to GIA-general.
19. Brand & Make should be clearly mentioned in offer (If require).
20. Frequency of order will be decided by AIIMS Raipur as per requirement.

भंडार अधिकारी
अ.भा.आ.सं.रायपुर(छ.ग.)

ITEM WISE DETAIL SPECIFICATION

Sr. No	Item Name	Descriptions/ Specification/ Use	Make	Unit
01	Index File	Material: - Card board (Thickness 2.5mm) Color of Lever arch file: - Multicolor, Plain, Suitable Paper size to file: - A4, Foolscap, Material Width & Length: - 280mm & 350mm, 01 Number SS clip with 02 Numbers SS Rings with SS lever & SS stopper. Ring wire Diameter: - 05mm, Ring height: - 50mm, Rings Gap: - 80mm, Embossing :- Front Cover Printed with AIIMS, Raipur logo & address in Hindi & English language. Note: - <u>All above will be as per sample</u>	Index/ Stapro/ Swastik/ Similar	Nos.
02	File Pad	Printing: - Standard, Type of Binder: - Dak Pad Binding tape material: - Cotton, Location of eyelet: - Left top corner Lamination of Board: - Paper Liner Minimum Width & Length of folder: - 240mmX350mm(Approx) With Binding tape Corner Protection Minimum GSM of folder cover Sheet: - 280 File Board size(Width X length): - 250mmX345mm(Approx) Embossing: - Front Cover Printed with AIIMS, Raipur logo & address in Hindi & English language. Note: - <u>All above will be as per sample</u>	Natraj/ Swastik/ Similar	Nos.
03	Register 02 Quire	Type: - PLAIN REGISTER, Grammage of Paper: - 70 gsm Colour of Pages: - White, Grammage of Cover Paper: - 150 gsm Type of Binding: - Softcover Cloth Bound Dimension of Paper (L X W): - 185mm X 310mm Dimension of Cover (L X W): - 320mm X 180mm Cover Content and Description: - Front Cover Printed with AIIMS, Raipur logo & Full Name in Hindi & English language. Note: - <u>All above will be as per sample</u>	Superior Quality	Nos.
04	Register 04 Quire	Specifications Same As Above row of Sr.No 3	Superior Quality	Nos.
05	Register 06 Quire	Specifications Same As Above row of Sr.No 3	Superior Quality	Nos.
06	Plastic File Folder	Spine Width: - 20mm Color/Type of Folder: - Transparent, L-Type Paper size to which folder is suitable: - A4 Minimum Width of Folder (Approx.): - 220mm Minimum Length of Folder (Approx.): - 300mm Material of conference folder: - Polypropylene Printing:- <u>Front Cover Printed with AIIMS, Raipur logo in Centre part & Address in Hindi & English language in the Bottom part covering approx. 6-7cm. With Inner twin pocket in conference folder without closure & all will be as per sample</u>	Superior Quality	Nos.
07	Note sheet	GSM: - 80, Opacity: - 90%, Number of Sheets per Pad (Nos): - 100 Color: - Light Green, Size of Paper: - Notesheet Dimension of the Paper (W X L):- 210mm X 335mm Margin Line from left side on both sides of paper: - 4cm NOTE: - <u>AIIMS Raipur Logo & Name will be printed in the top part of Notesheet Paper & all will be as per sample.</u>	Superior Quality	Nos.